

**COMMISSIONERS PROCEEDINGS
REGULAR SESSION
December 7, 2015**

BOARD MEMBERS PRESENT:

CHAIRMAN: Teddy R. Robertson
VICE-CHAIRMAN: Jerry L. Coldwell
MEMBER: Jerry Collins

MINUTES TAKEN BY: Carla McWilliams

CALL TO ORDER – ROLL CALL

Chairman Robertson convened the meeting at 9:00 a.m.

AGENDA

Motion by Collins, seconded by Coldwell to approve agenda as posted 48 hours ago. Motion carried unanimously.

OLD BUSINESS

Collins reported on the Conservation District meeting he attended. The District wants to get predators introduced with the sage grouse program.

NEW BUSINESS

Ray Hageman reported the green truck made \$33,000 and \$13,000 went into the fire fund and \$20,000 went into the general fund. Hageman said he would like to reimburse Mike Reis, Brad McWilliams and Nolan Coldwell who go to every fire. Hageman does not feel the \$20,000 should be put into the general fund. County Attorney Ryder joined the meeting. Ryder said since they are volunteers they cannot be reimbursed.

HEALTH CENTER ISSUES

Hanz Arnston, Administrator, and Sarah Nordlund met with Commissioners for weekly meeting. Also present were Del Coldwell, Janet Guphill, Jordan Tribune, Attorney Gary Ryder, Clara Saylor. There are currently 17 residents in the nursing home. Discussed Frontier Status and waiver. CNA is leaving this week. Christmas Mixer will be tomorrow for employees, residents and their families. Reviewed employee handbook. Attorney Ryder said the Employee's Handbook should be the same with a separate appendix for the Health Center. Discussed a longevity policy for the County. Nordlund and Arnston checked with other similar facilities to see how the wages compare and the nurses are good but the CNA's are underpaid. Coldwell stated the Health Center's handbook should not be approved until the County's handbook is approved. Dr. Rauh joined the meeting.

Motion by Collins to approve the following policies:

1. Employee Essential values;
2. Team Building;
3. Abuse Prevention;
4. Back Safety;
5. Facility Codes;
6. Fire Safety;
7. Hand Hygiene;

8. Advanced Directives/Resident Code Status;
9. Filing Grievances or Complaints;
10. Investigating Grievances or Complaints;
11. Staff Responsibility;
12. Short notice call-in pay;
13. Personnel appointments;
14. Personal appearance;
15. Cell phone use;
16. Confidentially agreement; and
17. Voluntary termination and resignation.

The motion did not have a second. Collins withdrew his motion. Further discussion on the personnel policies. Attorney Ryder asked which policies need to be approved to continue operation of the Health Center. Ryder said this item was not on the agenda so it can't be acted upon.

Arnston stated any actions being taken are for the benefit of the Health Center. Arnston has contacted Roy Kemp, Interim Administrator for DPHHS and State Senator and Representative concerning the waiver. Discussed publication of the ad for a physician. Dr. Rauh reported that CMS has given the State of Montana permission to either approve or deny the waiver for the additional nurse.

Del Coldwell asked if the residents of the County have been asked what they want. Dr. Rauh said they should have an opportunity to voice their opinions. Ryder asked Rauh's opinion as to whether the Frontier Status or the Critical Access Hospital is best for the County. There have been no in patients in our CAH since 2013. Robertson asked why those in attendance thought the CAH was not being used. Rauh said he thought the CAH could be used more by the nursing home residents. Nordlund asked if a community meeting should be held. Commissioner's were asked how the County can pay for another provider. Discussed publication of the ad for a health provider. Discussed costs for having a medical provider as an employee.

Recessed for lunch at 12:00 p.m.

Reconvened by Chairman Robertson at 1:02 p.m.

MINUTES

Motion by Collins, seconded by Coldwell, to approve November 27, 2015 minutes. Motion carried.

HEALTH INSURANCE COMMITTEE

Collins reported on the Health Insurance Committee meeting he attended.

CLAIMS

Claim Check Nos. 33292 through 33308 in the amount of \$51,701.73 were approved and paid.

DAVE AWBERY- ROAD SUPERVISOR

Awbery updated the Commissioners on the road department. The bill for the tractor to mow the roads is approximately \$320. Albert Loomis requested the County to reclaim a gravel pit.

Awbery asked if the two seasonal part time positions could be turned into one full-time employee. Commissioners will take this into consideration.

PAT MURNION – MAINTENANCE

Murnion reported on what is being done with the boiler.

Motion to adjourn at 5:00 p.m. The next regular meeting is December 14, 2015, at 9:00 a.m.

GARFIELD COUNTY COMMISSIONERS:

Teddy R. Robertson – Chairman

Jerry L. Coldwell – Vice-Chairman

Jerry Collins – Member

ATTEST:

Janet Sherer, Clerk & Recorder

12/07/15
14:51:08

GARFIELD COUNTY
Check Register
For the Accounting Period: 12/15

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Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
33292	S	920 BISON FORD	3636.00	12/07/15			
						CL 16277	3636.00
33293	S	848 BLUE SKY PARTS	67.45	12/07/15			
						CL 16283	67.45
33294	S	B91000 BOSS OFFICE PRODUCTS	219.43	12/07/15			
						CL 16276	219.43
33295	S	FL0000 FARMER'S UNION OIL COMPANY	8951.72	12/07/15			
						CL 16284	961.44
						CL 16285	66.19
						CL 16286	6154.55
						CL 16287	987.93
						CL 16288	458.64
						CL 16289	322.97
33296	S	G30000 GARFIELD CO CONS DIST	7000.00	12/07/15			
						CL 16278	7000.00
33297	S	GI0000 GARFIELD COUNTY BANK	50.00	12/07/15			
						CL 16221	50.00
33298	S	735 GLOBALSTAR USA	47.78	12/07/15			
						CL 16260	47.78
33299	S	934 JERRY COLLINS	896.22	12/07/15			
						CL 16290	896.22
33300	S	J10000 JORDAN TRIBUNE	420.00	12/07/15			
						CL 16279	238.00
						CL 16280	182.00
33301	S	M10000 MCCONE ELECTRIC COOP	2105.81	12/07/15			
						CL 16222	175.77
						CL 16223	142.70
						CL 16246	95.30
						CL 16269	1692.04
33302	S	958 MEDWORXS LLC	618.00	12/07/15			
						CL 16271	618.00
33303	S	536 MHN LIABILITY & CASUALTY EXCHANGE	900.40	12/07/15			
						CL 16258	900.40
33304	S	M90000 MID-RIVERS TELEPHONE CO-OP	2679.82	12/07/15			
						CL 16224	85.51
						CL 16225	108.65
						CL 16226	46.33
						CL 16227	90.65
						CL 16228	46.60
						CL 16229	93.24
						CL 16230	89.47
						CL 16231	175.79
						CL 16232	71.83
						CL 16235	62.86
						CL 16237	74.16
						CL 16243	650.82
						CL 16245	163.38
						CL 16250	151.15
						CL 16253	657.24
						CL 16270	66.54
						CL 16275	45.60

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
33305	S	M25000 MONTANA STOCKGROWERS ASSN	16169.75	12/07/15	_____	CL 16281	16169.75
33306	S	312 MT WOOLGROWERS ASSN	6773.00	12/07/15	_____	CL 16282	6773.00
33307	S	T20000 TOWN OF JORDAN	1074.85	12/07/15	_____	CL 16239	502.62
						CL 16262	572.23
33308	S	872 WESCOM SOLUTIONS INC.	91.50	12/07/15	_____	CL 16264	91.50

Total for Claim Checks 51701.73
Count for Claim Checks 17

of Checks: 17 Total: 51701.73